



Preschool Admissions Checklist

To apply for admission to our Preschool Program, please complete the following:

Application for Admission

Please complete and sign the DMS Application for Admission. You can return it to the front office in person, by mail or by scanning it via email. Our mailing address is 316 Camino Delora, Santa Fe, NM 87505.

Non-Refundable Application Fee: \$75

Please submit the **non-refundable** application fee of \$75 along with your application. All checks should be made payable to Desert Montessori School.

Application Process

Once your application materials have been received, you will have the option to pursue enrollment if there are openings in the class that your child is applying. If there are no openings, your child's name will be added to our waitlist and we will give you a call when/if an opening becomes available. The wait list is based on the date of application.

Enrollment Process

The enrollment process includes providing updated application materials, scheduling a visit day for your child and completing the necessary enrollment paperwork and contracts.

Classroom Visits

Prior to enrollment we invite your child to come in for a visit day. This can be scheduled at the front office. The visit day provides a nice opportunity for your child to get to know the school and the classroom and for us to get to know them better socially and academically.

Financial Aid

If you would like to apply for financial aid please follow this procedure: Go to sss.nais.org to submit your Parent Financial Statement (PFS). Desert Montessori will receive the results of the analysis as soon as the PFS is completed. All awards are based on need.

Questions

If you have any questions, please don't hesitate to contact us. You can email awise@desertmontessori.com or call the main office at 505-983-8212.



APPLICATION FOR PRESCHOOL

Please submit your completed application form and the \$75 application fee to the Admissions Office

STUDENT

Child's Name (first) (middle) (last) (suffix) Preferred First Name

Gender M F Date of Birth Applying for Grade Applying for School Year

Home Address: (street) (city) (state) (zip)

PARENT/GUARDIAN

Name (title) (first) (last) (suffix) Preferred First Name

Relationship to Applicant

Home Address (street) (city) (state) (zip)

Home Phone () Cell Phone () Email

Company/Employer Name Occupation/Title

Work Phone () Work Email

PARENT/GUARDIAN

Name (title) (first) (last) (suffix) Preferred First Name

Relationship to Applicant

Home Address (street) (city) (state) (zip)

Home Phone () Cell Phone () Email

Company/Employer Name Occupation/Title

Work Phone () Work Email

PARENT/GUARDIAN

Name (title) (first) (last) (suffix) Preferred First Name

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Home Address (street) (city) (state) (zip)

Home Phone () Cell Phone () Email

Company/Employer Name Occupation/Title

Work Phone () Work Email



APPLICANT'S EDUCATIONAL HISTORY

Current School Name _____ Years Attended _____

Teacher Name _____

School Address _____
(street) (city) (state) (zip)

Previous School _____ Years Attended _____

FAMILY INFORMATION

Parents are: Both at home ____ Separated ____ Single Parent ____ Joint Custody ____ Other _____

Language(s) spoken at home: _____

SIBLINGS

Name	Age	Grade	School Attending	Applied to DMS?

Will you be applying for financial aid? YES NO

How did you hear of Desert Montessori School? _____

Name of Person(s) who referred you to DMS, if applicable _____

What are you looking for in a school for your child?



Please answer the following questions as honestly and completely as possible. Feel free to attach additional sheets if needed.

What are three words you would use to describe your child?

What extracurricular activities does your child enjoy?

Does your child have any learning differences or learning disabilities? If yes, please describe.

Does your child currently receive any special services or outside support (speech, occupational, physical or psychological counseling)? If yes, please describe.

Has it ever been suggested that your child receive recommended services or outside support?

Is there anything else that would be helpful for us know about your child or family?

Please submit your completed application form and the \$75 application fee to the Admissions Office
Visits will be scheduled after DMS receives your application and fee.

My signature confirms that all the information provided in this application and in other related documents is true and correct to the best of my knowledge, and that I have not intentionally omitted or misrepresented information that is relevant to my child's application to Desert Montessori School.

Signature _____

Date _____

Desert Montessori school maintains a non-sectarian program and admits children of all abilities, races, religions and cultural heritages to all rights, privileges, programs and activities of the school. DMS does not discriminate on any basis in administration of its financial aid policies.